



May 1, 2019

USCIS  
PO Box 805887  
Chicago, IL 60680-4120

RE: Employment verification for Joel Bacungan

To Whom It May Concern:

This letter confirms that Joel Bacungan has been employed as an Operations Manager at Acme Solutions for the past nine months. He was hired on August 3, 2018. This is a full-time position. His current gross annual salary is \$67,000.

Please feel free to contact me at 513-555-1212 if you require additional information.

Sincerely,

A handwritten signature in black ink that reads "Julie Harbera".

Julie Harbera  
Director of Human Resources

